

OPHA BOARD Meeting Minutes – July 21, 2023
10:00 am – 12:00 pm via Zoom

<i>Present Virtually</i>	<i>Absent Excused</i>
Alicia Lee	Angel Harris
Armando Jimenez	Kayla Mayer
Briana Arnold	JoAnn R. Miller
Fatima Paola Herrera-Zarate	Karen Chase
Jackie Leung	Kathryn McKelvey
Julie Plagenhoef	Pam Pearce
Chantell Reed	
Kim Valdez	
Marie Harvey	
Oralia Mendez	
Phyusin Myint	
Rebeckah Berry	
Renee' Menkens	
Robb Hutson	
Tabitha A. Jensen	
Tamara Falls	
Julie Reeder – Consultant	

Meeting called to order by President Phyusin Myint at 10:07am

June Board Meeting Minutes – Renee Menkens moved to accept the June minutes with proposed attendance change that Chantell Reed was present, Julie Plagenhoef 2nd. Motion carried.

Treasurer’s Report by Robb -

- No significant change in revenue in June. Small income from conference and dues. Most income will arrive later. Savings for salary will remain until ED is hired. Conversation around Addictions section departure and its effect on the OPHA budget.

President’s Report by Phyusin Myint

- Update on Addiction Prevention Section – letter to Addictions section members drafted and will be sent to members. Is there value in sustaining a different version of the addictions and behavioral health section? Historical context of initial adoption of the addictions section was given. Idea floated to rethink section structure and topics.
- Recommendations for APHA vote. APHA meeting in June, fiscally healthy organization including adjusting rates. Breanna is involved with fundraising and policy development, but OPHA hasn’t formally

joined APHA in policy development. Annual conference in Georgia and Texas cannot be paid for by California state employees as their policies are labeled as anti-LGBTQ+. Breanna is attending conference in November. GAC position is in a three-year term voted by OPHA.

- Vote on Nursing section proposal for the Board attached to BOD Agenda. The proposal will require 2-to-3-hour support August/September from OPHA staff Dana Merrill. **Motion to accept the proposal made by Christian Moller-Andersen, Kim Valdez 2nd. Motion carried.**
- Vote on storage cost approval **Marie Harvey made a motion to accept the additional \$250 for storage, Renee Menkens 2nd. Motion carried.**
- OHCO Adopted into Oral Health section tabled for next month

Awards Committee. Reminder to submit Lifetime Achievement, Policy Champion of the Year, Emerging Leader, Health Equity Champion. Write narrative concisely. Submit by 8/28, committee meets early September to make decisions.

ED Search Committee Update – Tabitha Jensen provided a brief background for the work that has been done and thanked everyone who has contributed. Conversations around qualifications vs. roles and responsibilities. End of 7/23/23 is deadline for input to ED job description. Several digital methods for posting the opening. Conversation around geolocation of the ED position.

- Vote on advertising for posting. Add \$500 to budget. **Robb Hutson made a motion to add the \$500 to the 2023 budget, Renee Menkens 2nd. Motion carried.**

See attached salary and budget change proposal. Robb provided historical salary allotment for ED, explained that hour rate is not higher than previous ED. Also explained deficit budget and the importance of asking the new ED to help fund staff salaries. Additional conversation around fundraising models and the principle of asking a new ED to generate funds. Note to update office expenses to include Internet/Mobile phone. Treasurer

- Vote on salary and budget change. **Marie Harvey moved to approve employee expenses budget proposal from treasurer with budget impact of up to \$23,740, 2nd by Armando Jimenez. Motion carried.**

Policy Committee Report provided from Julie Reeder around the Draft Charter for Policy Committee, which puts guidelines in place for members to engage in the policy committee work. Looking for lived experience and interested in looking at public health bills and legislation. See highlighted areas for topics that the policy committee is especially interested in feedback around. Draft will be emailed to the OPHA BOD later today. Conversation around challenges in defining inclusion and diversity as they relate to prospective candidates.

It was decided that we will have further discussion in the August BOD meeting.

Program Committee update provided by Marie Harvey. Abstract review was July 7 and those who submitted abstracts will be contacted in the next couple weeks. Conference program, based on abstracts, will be published by late August.

Development Committee update provided by PhyuSin Myint (for Fatima Herrera-Zarate). Development initiatives need a boost, so note to everyone to increase efforts in soliciting sponsorships and help raise funds. This is particularly considering the absence of an ED usually driving this work. Committee will approve scholarships as they arrive to eliminate bottle necks and low barrier.

Nominations Committee update from Phyo Sin Myint (on behalf of Angel Harris). Recruitment support needed for two regional reps (SW and Eastern Oregon) and President elect's role. Please reach out to Angel Harris or Craig Mosbaek to offer your help with these two efforts.

Meeting adjourned by Phyo Sin Myint at 11:43am.