

# MEETING MINUTES

## OREGON PUBLIC HEALTH ASSOCIATION BOARD OF DIRECTORS MEETING

### DETAILS

The meeting was held on Zoom on May 21, 2021. The meeting started at: 10:05am and finished at 11:58AM.

### ATTENDEES

People present at the meeting:

<i>Zoom</i>	<i>Phone</i>	<i>Not Present</i>
<b>Allison Myers</b>		<b>Clair Raujol</b>
<b>April Lawless</b>		<b>Glendora Claybrooks</b>
<b>Angel Harris</b>		<b>Karen Chase</b>
<b>Chandra Char</b>		<b>Robb Hutson</b>
<b>Danielle Droppers</b>		<b>Sierra Prior</b>
<b>David Huntley</b>		<b>Tamara Falls</b>
<b>Jackie Leung</b>		<b>Therese Hooft</b>
<b>Jennifer Griffith-Weprin</b>		
<b>Marie Harvey</b>		
<b>Mary Ann Wren</b>		
<b>Mitch Haas</b>		
<b>Nora Frank-Buckner</b>		
<b>Oralia Mendez</b>		
<b>Phyusin Myint</b>		
<b>Rebeckah Berry</b>		
<b>Rebekah Bally</b>		
<b>Renee Menkens</b>		
<b>Tabitha Jensen</b>		
<b>Tom Engle</b>		
<b>Yesenia Castro</b>		
<b>Jessica Nischik-Long (Staff)</b>		

### KEY FINDINGS AND DECISIONS

The following key findings and decisions were made:

- Offer student memberships and study financial impacts.
- Endorse HB 2362

### DETAILS AND BACKGROUND

#### Call to Order – Danielle Droppers

#### April Board Meeting Minutes – Sierra Prior – Information and Adoption (vote)

- Introductions/Roll call
- No requested changes.

Renee Menkens motioned to approve the April minutes as written, Jackie Leung seconded.

Motion passed. None opposed, none abstained.

**Treasurer's Report – David Huntley – Information and Discussion (vote)**

- April financials
  - April was a third of the year - keep this in mind for expenditure rates. There is no direct public support for the conference in our financials yet.
  - Question: What is the budgeted target revenue for the conference. The target is roughly \$70k with half from direct support and half from registrations. Has our budget adjusted to a lower target with the conference being virtual. The budget we approved in January was strictly for an online conference this year.

David Huntley requested a motion to accept the treasurer's report as written and presented.

Mitch Haas motioned, Renee Menkens seconded.

Motion passed. None opposed, none abstained.

**President's Report – Danielle Droppers – Information and Discussion (vote)**

- OPHA previously offered free student memberships for graduates of public health and nursing programs and there is a proposal to make this permanent.
- Last year we had a short term offer for graduating students to sign up as members for free. We would like to not only do that again this year, but to open it up indefinitely.
- Question: How long is the free membership? We do memberships for a year. It operates with a discount code and they don't have to enter financial information. It expires after a year.
- We have a special membership category for students, low-income, and retirees.
- There was a suggestion to recruit students earlier than graduation.
- Question: Can we check how many students stayed on after their free year. Response: It hasn't been long enough to run a query on that yet. We can answer the question in August.
- Question: Was there consideration for opening this up to graduates for other professions. Last year the focus was public health students only, and then we opened it up to nursing graduates, as well. There was a comment that there are other professional associations for medical professionals.
- Comment: We should consider the financial implications. We allocate budget to sections. About half of our current membership is low income memberships. It's good to extend memberships, but in the meantime we should consider how this impacts section decisions.
- Question: Is there any financial harm to offering a free year membership and opening it up to more graduates?
- It's in the bylaws so we can't delay allocating the money. We could amend the bylaws in October. The board could consider voting for the program we did last year (public health and nursing), and we can consider a different approach to student memberships in the future.
- The bylaws call for an allocation of 20% of their membership dues, so 20% of zero dollars would be zero. We could do some outreach to donors that we are offering this and ask for support. We could make this more sustainable by asking donors to consider funding student(s) memberships for a year. The Development and Membership Committees could work out those details.
- Jessica's interpretation of the bylaws is that each section gets \$13 regardless of how much dues are paid.
- There are still logistics to work out and bylaw interpretations to resolve.
- There was a request to use the terminology "Recent Graduate" instead of "Student" since we have a reduced student membership rate.

- If we opened it up to any student at any point in their schooling we could have a lot of students that would drain our general fund to sections. Jessica suggested working through these scenarios and bylaws concerns. As a procedural note we have worked on allocating assets around October.
- We need to do more research on these other groups and budget implications.

Motion from Membership Committee: Offer free student memberships to recent graduates of public health and nursing students, and continue to study the impacts of expanding the program and making bylaws adjustments.

Second: Physusin Myint.

Motion passed. None opposed, none abstained.

#### **Executive Director's Report – Jessica Nischik-Long – Information and Discussion**

- Re-starting planning for decolonizing/anti-racism workshop with Jillene Joseph and Kelly Gonzalez
  - Jillene Joseph was a 2019 conference keynote. Jessica restarted a conversation about continuing that work with a day-long training.
- New membership form launch
  - OPHA overhauled the membership sign up form and completed the steps to include REALD information in the application. It will roll out next week. It will be effective before the conference sign-up opens June 1st.
- OHSU Gun Violence is a PH issue meet & greet
  - The group has asked Jessica to speak to them about the work that OPHA has done on gun violence. They are also interested in the Racism as a Public Health Crisis bill. Jessica will speak to them on Monday the 24th.

#### **Committee Reports:**

##### **DEI Committee – Physusin Myint & Tabitha Jensen – Information and Discussion (vote)**

- DEI budget amendment request for board development
  - The DEI Committee missed a budget item when the organization budget was approved for the year. This was discussed last year and was missed in the budget. It had been approved but not integrated into the budget. There is a simple spreadsheet in the meeting packet that outlines the budget request. The reason for the budget item is for building board capacity around anti-racism and DEI. The amount was \$6,000.
  - When the DEI Committee considered this training, the focus was building up an equity focus on board leadership to get everyone on the same page. It's a good idea to consider the budding leadership in OPHA that might benefit. The intent is not to just keep efforts focused on the board, but it's important to dig in with the leadership group, as well. People involved in the training could also carry the knowledge to other spaces and not have to rely on external consultants.
  - We have one PPP loan forgiven that is essentially excess at this point. We can afford the allocation. A second PPP loan is on track to be forgiven. The budget we passed in December did not include those PPP loans.
  - Those logistics require more conversation. A virtual training would accommodate board members across the state. Co-chairs of the DEI committee would lead that decision making.

Allison Myers motioned to approve the budget allocation. Rebeckah Bally seconded.

Motion passed. None opposed, none abstained.

### Policy Committee – Nathaniel Boehme – Information & Vote

- [HB 2337](#) Racism is a PH Crisis – update on current status
  - Danielle gave an update. The bill is scheduled for a Work Session today. There's a -3 amendment. Three strategies will remain: assessment of what data state agencies are collecting, etc.; mobile health unit pilot programs (at least a \$2 million fiscal) and OHA feasibility study; affinity groups.
- [HB 2362](#) Equal Access to Care Act
  - The committee recommends endorsing.
  - The bill requires OHA be notified of significant health care sectors mergers.

Policy Committee motion to endorse HB 2362.

Motion passed. 1 opposed, 1 abstained.

The board had a conversation about the organizing challenges and importance of advancing the work on the declaration of Racism as a Public Health Crisis.

### Development Committee – Allison Myers – Information and Discussion

- 2021 Prospectus and letter for potential sponsors
- Review spreadsheet & make assignments
  - Requests from committee: review documents provided (request template, sponsorship prospectus, and spreadsheet for outreach); let Allison know what organizations you want to reach out to or if you want to be “voluntold”

### Program Committee – Marie Harvey – Information and Discussion

- Virtual event
- Registration fees – same as 2020
- Keynote update
- Plenary panel update
- Call for Abstracts: now open through June 18
- Early bird registration opens June 1
  - Marie Harvey's updates are also on the OPHA website. Registration fees will be the same as last year. There will be a panel on climate and health.

### NEXT BOARD MEETING

#### Upcoming Board Schedule:

Board Meeting, Friday, June 18, Zoom only

Board Meeting, Friday, July 16, Zoom only

Board Meeting, Friday, August 20, Zoom only

Board Meeting, Friday, September 17, Zoom only

Board Meeting, Monday, October 11, Zoom only

#### Other Important Dates:

- Policy Committee standing meeting during session, Fridays 8:00 am
- **Call for Abstracts open, May 3 – June 18**
- **Conference Registration Opens – June 1**

- Nominations Committee, June 3, 1:00 pm
- Executive Committee meeting, June 8, 12-1 pm
- Development Committee meeting, June 9, 8:00 am
- Program Committee call, June 11, 9-10 am
- DEI Committee meeting, June 16, 9:00 am