

# MEETING MINUTES

## OREGON PUBLIC HEALTH ASSOCIATION BOARD OF DIRECTORS MEETING

### DETAILS

The meeting was held on Zoom on September 17, 2021. The meeting started at: 10:00AM and finished at 12:00PM.

### ATTENDEES

People present at the meeting:

<i>Zoom</i>	<i>Phone</i>	<i>Not Present</i>
<b>Allison Myers</b>		<b>Mary Ann Wren</b>
<b>Angel Harris</b>		<b>Yesenia Castro</b>
<b>Chandra Char</b>		
<b>Clair Raujol</b>		
<b>Danielle Droppers</b>		
<b>Jackie Leung (dropped off at 10:55)</b>		
<b>Karen Chase</b>		
<b>Marie Harvey</b>		
<b>Nora Frank-Buckner</b>		
<b>Oralia Mendez</b>		
<b>Phyusin Mint</b>		
<b>Rebeckah Berry (stepped away from 10:25-10:55)</b>		
<b>Rebekah Bally</b>		
<b>Renee Menkens</b>		
<b>Rob Hutson</b>		
<b>Tabitha A. Jensen</b>		
<b>Tamara Falls (arrived at 11:30)</b>		
<b>Therese Hooft (stepped away from 10:30-11)</b>		
<b>Tom Engle</b>		
<b>Julie Plagenhoef</b>		
<b>Jessica Nischik-Long (Staff)</b>		

### KEY FINDINGS AND DECISIONS

The following key findings and decisions were made:

- Should we update bylaws to reflect the lack of activity in certain committees, like communications committee and others – let's clean up our bylaws and put things under Exec Committee?? Follow up.

### DETAILS AND BACKGROUND

### **10:00 Call to Order – Danielle Droppers**

- Introductions/Roll call

### **September 2021 board meeting agenda**

- Motion to approve agenda items: Moved: Marie; Alison 2nd; unanimous, no abstentions

### **August Board Meeting Minutes**

- Change Angela Davis to Angel Harris.
- Motion to adopt August minutes: Rene; Tabitha 2nd. Unanimous. No abstentions. Adopted.

### **Treasurer's Report**

- Tom had question regarding audit obligations as nonprofit. We carry directors' and officers' insurance as responsible parties for financial impropriety. We are a small NP, we don't meet the Federal mandated audit requirements. In Oregon, there are revised statutes that pertain – including annual report. We have safeguards in place for financials. We have an audit committee in our bylaws, but we have no record of convening. Should we update bylaws to reflect the lack of activity in certain committees, like communications committee and others – let's clean up our bylaws and put things under Exec Committee?? Follow up.
- Financial Report: 2<sup>nd</sup> PPP loan has been forgiven. Development Committee has collected 6500 this month. Payroll is high, but we're at the end of double assistance. Otherwise, things basically the same; Tabitha provides highpoints document! They are starting on the preparation of the annual budget.
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### **President's Report – Danielle Droppers**

- APHA Statement on Texas Abortion Ban (Danielle): Expresses opposition. Support for Supreme Court to uphold Roe v Wade. We are discussing whether we are comfortable about adopting the APHA statement. Generally – full statements; do we need to write our own, or just adopt theirs? As other states are adopting, are we sharing with sister states and affiliates that our position it to support the statement across all states. Wondering how to reconcile personal feelings vs OPHA statements regarding controversial issues.
  - Move to adopt APHA language: Tabitha 2nd: Renee; one abstention. Approved.
- APHA Grant Opportunity – Health Equity Research – for Chandra Char - - 5K - proposal for health equity study.
- Recruiting Budget Committee members: Commitment from Rob, Tabitha and Jessica... need more volunteers to look at the future of our budget and shape what we do and how to make it happen. Renee volunteered!

### **Open Agenda Items**

- allow all to participate and talk rather than just having a few do most of the talking. Document included in meeting materials sent items – outlines how to bring things up, manage times, and what you'd like to discuss/time needed. Get added to the agenda through Jessica; carried over if lack of time. People can be added to the agenda in the moment. Jessica would like to have adds by a week before the meeting.

- Motion to approve this process for agenda item management: Rebeckah, Clair 2nd. Approved unanimously.
- Oct Board Mtg: Monday Oct 11th. 2:45-4pm It will be on Zoom (outside of Conference system).
- Reminder: Complete Board Survey – re strengthening infrastructure!
- Sections should start thinking about elections for new leaders and budgets for 2022. Budget details need to get to Treasurer in November. Covered in retreat. When Board adopts budget section budgets need to be included.
- HealthCare of All – Oregon (Jessica): We’ve been partnering with them for a long time, and Jessica met with them (they have split up in their organization into 2 separate groups). Their issue is: Universal access to healthcare and Single payer. OPHA is being asked to be a member. Again. Before, board said we were aligned in principle but not willing to partner in this way. They are now a dues-paying member.
  - DISCUSSION: We have ambitious goals now, especially around anti-racism, and limited budget. We are supporting BIPOC-led and serving orgs first. Not all on-board with single-payer. Will we generally start becoming members of other organizations? Budget and philosophical questions. We will bring it back to next month’s meeting: How do we envision our role with partnership with other organizations.
- Retreat Planning Update (Rebeckah): Retreat will be virtual. Small group met to outline what retreat will look like. Rich discussion. Landed on: Starting a survey/poll at conference that goes out to all participants asking participants and membership: what do they believe OPHA should focus on regarding 2022 priorities. Once compiled, small group will review and provide recommendations to Board. This way we share voices of conference participants as well as members. Additional: What is ACTIVE Board participation? How to move priorities forward, once selected?

**Committee Reports:**

**Award Committee (Renee) –**

- Awards are due today; 8 submitted. Still need more nominations for each category!!! Please bring nominations forward. On Monday – will have a summary of whether we have a nominee for each category. Form is very simple to fill out. Message went out on listserv this morning that we can all send to colleagues.

**Program Committee– (Marie/Jessica) –**

- Moving forward! Extended early bird registration. Have 253 as of now, a little less than where we were last year. Remind people to register! Full program is now on line – check it out! PLEASE sign up for tasks to volunteer for – like moderators. Finding virtual conference is more work than in-person. Have some student volunteers helping. They are doing multiple training for learning the platform for moderating etc. Look at the Agenda for the LINK.

**Development Committee/Sponsorships (Allison) –**

- Up to \$43,300. That’s not enough. We need to get more sponsorships – PLEASE! It’s a good opportunity for orgs and agencies to contribute to a public health future. We usually raise up to the 60ks range. Last year we were in the 30s, this year the 40s. This is really annual fundraising; we just do it at conference time. Discussion – it’s still a strange time, so maybe the higher goals are not achievable.

**DEI Committee (Tabitha) –**

- Meeting monthly and building trust and momentum. Met with Human Impact Partners – got a scope of work and proposal at a reasonable rate to help us with our

work in equity and DEI. More as this work continues. Also – Charter is finalized for the DEI Committee. First committee to be in compliance with OARs.

**New Business Coalition updates - Jessica**

- Update on Oregon Climate Action Plan work. She sent a board communication for advocacy. Sweeping climate order from Govs Office. Part of it is – State Agencies are putting it into practice and drafting rules. One is DEQ – tasked with decreasing fossil fuels. Drafted rule: has potential, but our partners at other orgs are saying – its not strong enough. DEQ is mostly hearing from industry; saying don't cap us. So, nonprofits are desperate for support from orgs like ours. "Climate Changes Health". If we are inclined to add our voices, please weigh in. Could join a writing workshop.
- Discussion: Tom says Feds are also looking hard at climate issues, like carbon tax. Jessica is connecting people and tracking.
- Julie Plagenhoef, OHA – new Board member!

**Closed: 11:59 am. We will meet from 10:00 am - 12:00 pm via Zoom only.**

- 1. September 2021 board meeting agenda**
- 2. August 2021 board meeting minutes**
- 3. September Executive Committee meeting minutes**
- 4. August financials**
- 5. July financials**
- 6. July Treasurer's report**
- 7. Budget Guidance document for sections and committees**
- 8. APHA statement on Texas abortion ban**
- 9. Open agenda item process**

**To be sent later:**

**Fundraising & sponsorship assignment spreadsheet**