



Agenda: Board of Directors Meeting
Friday, September 20, 2024
10:00 – 12:00 pm

10:00 Welcome

- **BOD Playlist:** *Kokomo* by The Beach Boys

10:05 Call to Order – JoAnn Miller

- Welcome and roll call
- Introducing Jasmin Falls, Program Assistant Temp

Warm-up: Members shared favorite thing about the organization.

10:30 August Meeting Minutes – JoAnn Miller – Information and adoption (vote)

- Board members decided to wait until the October meeting to vote on August minutes to allow time for adjustments to new secretary.

10:35 Treasurer's Report – Robb Hutson – Information and discussion

- August financials highlights included being on track with the budget and an increase of \$54,000 in assets from last year.

10:40 President's Report – JoAnn Miller – Information and discussion

- Discussions were held about creating a BIPOC affinity space at the conference and preparing for representation at the Oregon Rural Health Conference.

10:45 Executive Director Report – Elisabeth Hartner – Information and adoption (vote)

- The DEIJ Committee's ongoing work was discussed, including establishing a new committee and exploring related projects. Elisabeth also shared updates on partnerships with Care Oregon, Latino Health Forum highlights, and upcoming efforts regarding the Meyer Memorial Trust grant application.

11:00 Sponsorships – Fatima Herrera-Zarate – Information and discussion

- Sponsorship updates were shared, with only \$3,700 left to reach the target of \$49,000. Development Committee leadership was also discussed.

11:05 Volunteer for the Conference – Dana Merrill – Information and discussion

- Call for volunteers to help with various conference tasks, including moderating sessions and setting up logistics.

11:15 Accessibility at the Conference – Jana Peterson Besse – Information and discussion

- Accessibility was a key discussion point, focusing on ensuring microphone availability, room arrangements, and improving accessibility for attendees with disabilities. The need for additional microphones and accommodations was emphasized.

11:25 Secretary Position – JoAnn Miller – Information and adoption (vote)

- Amber Henderson was nominated and approved as the new Secretary.

11:30 Special Membership – Elisabeth Hartner - Information and discussion

- Discussions were held around expanding the special membership category to potentially include certified recovery mentors and other professionals. The matter will be explored further in future meetings.

11:45 Board Retreat – Elisabeth Hartner – Information and discussion

- The board retreat for 2025 was discussed, with potential ideas for the venue, timing, and activities, such as visiting community-based organizations or areas that highlight public health efforts.

11:50 Committee Updates – Information and discussion

- Updates were provided on conference planning, including volunteer needs and the logistics for moderators and other roles.

11:55 Section Updates – Information and discussion

- The Epi-Biostats section awarded scholarships to students and professionals in epidemiology. The Nursing section shared updates on the recent lunch and learn session and the search for filling open positions.

12:00 – Adjourn – JoAnn Miller