

Minutes: Board of Directors Meeting
Friday, May 17, 10:00 – 12:00 pm
 Virtually via Zoom

Board of Directors	Present	Absent
Tamara Falls (TF)	x	
Chantell H. Reed		
Phyusin Myint (PM)	x	
Briana Arnold	x	
Jessica Barker	x	
Karen Chase	x	
Kimberly Valdez	x	
Kala Mayer	x	
JoAnn R. Miller	x	
Armando Jimenez	x	
Laura Daily	x	
Annette Marcus	x	
Stacy Brubaker	x	
Fatima Paola Herrera-Zarate		x
Amber Henderson	x	
Angel Harris	x	
Christian Moller-Andersen	x	
Robb Hutson (RH)	x	
Tosha Bock	x	
Kasia Kujawski	x	
Section Reps on Board		
Taryn Eudaly		x
Gregory Sebastian	x	
Julie Plagenhoef	x	
Sharon Coryell		x
20 Board Members – Quorum = 11		
Staff		
Elisabeth Hartner (EH)	x	
Dana Merrill (DM)	x	
Guests		

10:06 Call to Order – Tamara Falls

April Meeting Minutes - Stacey Brubaker made motion to approve. Kimberley Valdez 2nd. **Motion passed.**

Treasurer's Report – Robb Hutson - No real changes from previous treasurer's report. April financials presented.

President's Report – Tamara Falls – Board member bios and photos should be sent to Dana Merrill. She will send email to request, but you can start writing now.

Executive Director Report – Elisabeth Hartner. Health Education and Promotion Section, with over 100 members, is starting back up. Email will go out to get started again with new leaders. Chiropractic section is also looking to revamp their efforts again. Stay tuned for more information.

Strategic Visioning is still in the works. You should see renewed efforts after a month or so. Please stay tuned for more information.

Smart Surfaces Grant update – next spring townhall with the Oregon Echo Network w/ Brianna Arnold's support. This will give us time to host focus groups.

Special recognition to Laura Daily who has been supporting OPHA. Currently participating on Section Governance committee and Food and Nutrition Section, also special thanks to Amber Henderson.

Sponsorship Log Review – Elisabeth Hartner. We asked everyone to reach out to 10 potential sponsors. Annette Marcus asked for talking points to enlist sponsorships. EH responded that templates are shared for both repeat sponsor and new sponsor. If you have sponsor who needs more info about the conference – just refer them to EH. TF added that all contacts should be added by 6/13/24 so everything can be sent out by end of month.

Annette Marcus suggested honorarium for keynote speakers. TF responded that it has not previously been included in the budget, but it could be a practice for the future, as long as it's determined by the board that it should be a practice. AM suggested that it's an equity practice to pay speakers for their work. TF added that it can be discussed in the next EC and maybe add that to the budget for next year. Robb Hutson added that most speakers get paid by their jobs to speak, but we can also ask sponsors to pay for a speaker during the sponsorship drive. That will make it easier for us to pay for speakers.

TF mentioned that the shared drive is where all the info is located, including minutes and agendas - advice on making it easier to send out request. EH asked for senior OPHA sponsorship advice – PhyuSin Myint added that with the template and getting the first email sent out, it gets easier. Also, usually most organizations have their own forms that we need to complete, so PM suggested that it would be great to have staff take those form completions on.

Development Committee – Elisabeth Hartner (on behalf of Fatima Herrera-Zarate)

Conference fundraising has been set at – \$65,000 goal. EH asked the board for a vote to approve. Motion made by Karen Chase 2nd by JoAnn Miller – **motion approved.**

Conference rates – TF added that our rates are still a very low cost. Non-member conference fee includes a one-year membership. The new rates also include adding in lunch. Motion to accept the proposed conference rates as shared via email made by Briana Arnold, 2nd by Robb Hutson – **Motion approved.**

Conference Location – Tamara Falls. Proposed location for 2025 conference is for the Portland Area. Brianna Arnold made a point about attendees from rural areas. TF answered that it was very much a part of the conversation. More conversation about rural vs metro area as well as ideas suggested in the chat (**attached to minutes**). Stacy Brubaker made a motion to accept Portland Metro area as proposed location for 2025 while exploring alternative areas the following years. 2nd made by Armando Jimenez – **Motion approved.**

Conference Planning Committee – Dana Merrill for **Marie Harvey**. Ben Hoffman Plenary panel “Injury prevention” – motion to approve made by Annette Marcus, 2nd by Laura Daily. **Motion Approved.**

Section Updates:

Julie Plagenhoef – Nursing Section Lunch and learn on 5/22 Rep Rob Nosse talk about Laws and rules/ Policies.

Greg Sebastian – Healthy Environments Section. Update on section scholarships. Looking at potential partnerships with Oregon Environmental Health Association and Nursing Section about collab with them in Lunch and learns.

Awards Chair – Tamara Falls – Information and adoption conducted using chat field. Candidate statements sent via email prior to meeting. **Maritza Kritz** received the majority for Awards Chair. Lynette Lubiak encouraged to participate in the committee as well.

President-Elect – Tamara Falls – Information and adoption. Everyone heard in-person candidate statements from both JoAnn Miller and Kasia Kujawski. Vote conducted via chat. **JoAnn Miller** received the majority votes and has been designated as the new OPHA President Elect.

Adjourned at 11:54 am by Tamara Falls