

OPHA Nursing Section Board

June 13, 2022

Present: Tom Engle, Renee' Menkens, Katherine Bradley, Connie Guist, Angel Harris, Molly Campbell

1. Gift cards from spring event: Katherine discussed the gift cards and give kudos to Connie about the gift card process. There was one list with three different kinds of cards that could be selected. 19 total were on the list for cards – 8 wanted Starbucks, and a few wanted Fred Myer card, and a few want a Burgerville card.

Katherine indicated that Fred Myer was easy to do and was similar to Starbucks in tracking online through emails. Burgerville had to be done individually and it was not clear if the cards were picked up. Separate emails need to be sent to encourage folks to pick them up. Using a larger system like Starbucks or Fred Myers seemed easier to use and track.

Tom noted that this was a way to attract people to the event. We had about 50 people attend. The list of those who wanted a card had information about nursing section membership so that emails could be tailored about getting the card. Almost 50% of those attending took advantage of getting cards.

Having a virtual meeting was good as this was noted as one of the largest groups of attendees. The board liked this idea for a spring event and will encourage doing this again in the future. Having a lead in each break out room helped.

2. Bylaws Officer Nominations:

OPHA bylaws indicate the OPHA Board Representative is for 3 years.

Draft table – Connie will review and finalize.

	Term	2022	2023	2024	2025	2026	2027
Chair	2 yr		X		X		X
Vice Chair	2 yr	X		X		X	
Secretary /Treasurer	2 yr	X		X		X	
At Large 1	1 yr	X	X	X	X	X	X
At Large 2	1 yr	X	X	X	X	X	X
Board Rep	3 yr			X			X
Total / ballot		4	3	5	3	4	5

Discussion:

1) Vice chair would assume chair duties if chair is absent, convene nominating committee, chair spring luncheon committee. However, duties may be reassigned with a review of position descriptions. This position adds another nominee to the ballot and should be elected on off years from the chair. It also means having three elections each year. Having this position allows for others to step into the chair role as they want.

Molly indicated interest in the Vice Chair position.

Could also consider that if the OPHA Board Representative position is vacant, the Vice Chair could take over this position to complete the term of office.

Connie moved to add Vice Chair to the list of officers to serve a 2-year term. Katherine seconded. Passed.

2) At large positions are ways to get people involved without a lot of responsibilities. The person in this position may also be interested in other positions. Discussed having the two at large positions for 1 year.

Molly moved that we keep the at large positions at 1 year. Connie seconded the motion. Passed.

3) OPHA Board Representative position is indicated in the bylaws for a 3-year term. Connie noted that we can advocate to have this changed in the current revisions being made to the Bylaws. Connie is on the OPHA Bylaws committee and bring this issue forward.

4) Katherine will take the lead on reviewing and revising position descriptions and share drafts with the executive board. Connie will share her most current position descriptions with her to start off.

5) Nominating committee is needed to be convened to get names for the 2022 ballot positions. Katherine will follow up. Tom will send a membership list to the board to review.

Next meeting – July 11, 4:30-5:30 Tom will the meeting notice to the membership

Nomination slate

Board position descriptions

Fall meeting at convention – Sunday or Monday night

Conference section meeting

Discuss SOPs for award

Submitted by: Renee' Menkens, Secretary OPHA Nursing Section