

# MEETING MINUTES

## OREGON PUBLIC HEALTH ASSOCIATION BOARD OF DIRECTORS MEETING

### DETAILS

The meeting was held during the Board Retreat on 12/4/2020.

### ATTENDEES

People present at the meeting:

| <i>Online</i>                       |                          | <i>Not Present</i> |
|-------------------------------------|--------------------------|--------------------|
|                                     |                          |                    |
| <b>Allison Myers</b>                | <b>Rebekah Bally</b>     | <b>Aldo Solano</b> |
| <b>April Lawless</b>                | <b>Robb Hutson</b>       | <b>Beth Doyle</b>  |
| <b>Clair Raujol</b>                 | <b>Sierra Prior</b>      |                    |
| <b>Danielle Droppers</b>            | <b>Tabitha Jensen</b>    |                    |
| <b>David Huntley</b>                | <b>Tamara Falls</b>      |                    |
| <b>Glendora Claybrooks</b>          | <b>Therese O'Donnell</b> |                    |
| <b>Jackie Leung</b>                 | <b>Tom Engle</b>         |                    |
| <b>Jennifer Konick</b>              | <b>Yesenia Castro</b>    |                    |
| <b>Mary Ann Wren</b>                | <b>Chandra Char</b>      |                    |
| <b>Mitch Hass</b>                   | <b>Karen Chase</b>       |                    |
| <b>Nora Frank</b>                   | <b>Marie Harvey</b>      |                    |
| <b>Phyusin Myint</b>                |                          |                    |
| <b>Rebeckah Berry</b>               |                          |                    |
|                                     |                          |                    |
| <b>Jessica Nischik-Long (Staff)</b> |                          |                    |

### KEY FINDINGS AND DECISIONS

The following key findings and decisions were made:

- Motion passed to accept OPHA budget continuing resolution.

### DETAILS AND BACKGROUND

#### Board Meeting Minutes – Sierra Prior

Sierra Prior is the new Secretary and asked for minutes approval. David Huntley moved to approve the November minutes, Tabitha Jensen second.

**Motion:** Approve the November Board of Directors Minutes as provided.

Motion was seconded. Minutes were approved as presented. Chandra Charr abstained.

#### Treasurer's Report – David Huntley

November financials are tabled for January. David will send those with the treasurer's report when they are available. OPHA needs a continuing resolution (CR) for the budget of 65,000 through January.

**Motion:** Mitch Hass moved for CR, Mary Ann Wren seconded.

13 Ayes, no abstentions, none opposed.

## 2021 Board Meeting Schedule

Danielle Droppers reviewed the schedule as presented in the agenda:

Board Meeting, Friday, January 15, 2021, 10:00am-12:00pm

Board Meeting, Friday, February 19, 2021, 10:00am-12:00pm

Board Meeting, Friday, March 19, 2021, 10:00am-12:00pm

## Conflict of Interest Form

- Jessica Nischik-Long can send paper copies in the mail to anyone who needs them. Please turn in your signed form.

## Membership Form Update

- Jessica Nischik-Long: OPHA has needed to update the membership form. A few years ago we updated our platform and it created some errors in the membership sign up form. Last spring the board approved adding some REAL-D questions and a confidentiality agreement. Jessica and Dana are moving forward with updating the membership form now. They are hopeful the new form will be ready in January. In order to capture the data, there will need to be a change in process. Currently, those renewing can just pay their invoice, so that option will have to be taken away to get people to revisit their membership profile.
  - Rebkah Bally-Larkin: Will people be able to opt out of providing that information? Jessica: Yes, the information is optional. We are just changing the redirect to make people look at their profile before they pay their dues.

## Adjourn

### NEXT BOARD MEETING

The next board meeting will be held on 1/15/20, 10am-12am on Zoom.