

MEETING MINUTES

OREGON PUBLIC HEALTH ASSOCIATION BOARD OF DIRECTORS MEETING

DETAILS

The meeting was held on Zoom on February 19, 2021. The meeting started at: 10:05am and finished at 11:59AM.

ATTENDEES

People present at the meeting:

<i>Zoom</i>	<i>Phone</i>	<i>Not Present</i>
Allison Myers		Clair Raujol
April Lawless		Danielle Droppers
Chandra Char		Jackie Leung
		Karen Chase
David Huntley		Marie Harvey
Glendora Claybrooks		Phyusin Myint
Jennifer Griffith-Weprin		Robb Hutson
Mary Ann Wren		
Mitch Hass		
Nora Frank-Buckner		
Rebeckah Berry		
Rebekah Bally		
Renee Menkens		
Sierra Prior		
Tabitha A. Jensen		
Tamara Falls		
Therese Hooft		
Tom Engle		
Yesenia Castro		
Jessica Nischik-Long (Staff)		

KEY FINDINGS AND DECISIONS

The following key findings and decisions were made:

- January Treasurer's Report postponed.
- Angel Harris voted to Region 5 Director.
- Support project to create a board matrix of skills and expertise.
- Endorsed HB 2488, HB 2510.
- Approved motion to use an email system for approving endorsements when requested by the Policy Committee.

DETAILS AND BACKGROUND

Call to Order – Tabitha Jensen

- Welcome new board member, Jen Griffith-Weprin, representing Nursing Section

December Board Meeting Minutes – Sierra Prior

Motion: Approve the January 15, 2021 Board of Directors Minutes as provided.

Mary Ann Wren motioned. Mitch Hass motion was seconded.
Minutes were approved unanimously.

Treasurer's Report – David Huntley

- We are 8.3% into the year at the end of January.
- Total Liability for January includes PPP Loan with interest that will hopefully be forgiven.
- Most expenses at this point are payroll and Member Clicks.
- David might need to amend an error in the report. (P&L Conference)
- There's no section activity yet.
- **PPP Loans:** Our first loan was \$10,207, but US Bank froze forgiveness applications, so we are in limbo. They are processing the second round of PPP Loans, which we applied for. We have 24% less gross income, which qualifies us.

Motion: Motion to approve postponed pending edits to the report.

President's Report – Tabitha Jensen

- Jennifer Konick resignation, Region 5 Representative, term ends 2022
 - Region 5 (Valley) – Benton, Clackamas, Hood River, Linn, Marion, and Polk Counties
- Aldo Solano resignation, Director at Large
- According to resignation emails it appeared that both members didn't have capacity for the work at this time. Tabitha said the broader conversation around seeking out new folks for the vacancies has some practical pieces and there are board member responsibilities for filling the vacancies.
- Jessica said there are two candidates for Region 5 and they are OPHA members. The board received their applications (Angela Harris and Jessica Barker). We discussed the Region 5 vacancy last month, and this is the first time the board is being notified about the Director at Large position. No candidates from the last election are eligible for the Region 5 position, but they are eligible for Director at Large.
- Tabitha posed a question about what does it look like for us to reach out to our network, and how comfortable do people feel about that. It seems like there is a concentrated group on the board that tends to bring recommendations forward.
- Jessica talked about how the field of public health has grown over the years so there are more professions/fields to tap into. There has been higher board member turnover in recent years too.
- April asked if when there is a vacancy, should there be a discussion with the board about our current strengths and what we are missing so that we can guide our recruitment.
- Tom said as a practical matter we keep experiencing vacancies so we should consider the candidates we have now.
- Glendora discussed representation on the board and that attracting Black and African Americans will need to have a tangible benefit. There needs to be value in participation.
- Yesi suggested creating a matrix of board member skills and areas of expertise. Tabitha said she has a resource she has used with boards for this that she can adapt. Jessica also said she can make a spreadsheet.
- Jessica circled back to the two candidates for Region 5, and the Nominations Committee did put together a pool of candidates last spring. As a process matter, the board is now

informed of the vacancies and we can proceed with these candidates that have already expressed interest if we would like.

- Sierra said that since we are a membership organization she supports reaching out to the previous candidates that are members and have expressed interest in the board.
- Jessica will send out a list of the previous candidates and board members will need to volunteer to help with outreach.

Vote: Jessica initiated the vote for the Region 5 Director. Votes were cast in the Zoom chat.

Angel Harris received the majority of votes.

Jessica Barker will be moved to the candidates pool for the Director at Large position.

Development Committee – Allison Myers & Jessica Nischik Long

- Allison reminded everyone that our fundraising for the conference also supports OPHA as an organization for the year.
- Allison reviewed the role of the Development Committee. All board members are expected to help with soliciting sponsorships for the conference. The Development Committee provides resources and reminders for seeking sponsors.
- Allison is seeking a co-chair, which will help with continuity in the committee.
- The committee will be presenting on fundraising monthly between now and October.
- Jessica shared example materials from 2020 in the February meeting packet.
- Jennifer said that there are folks who because of COVID might be more interested in supporting public health now.
- Allison raised the idea of using the Development Committee as a means to raise stipends for board members to assist with adding value to serving on the board.
- While there is no fundraising minimum, our goal could be divided to \$1,500 per board member.

Policy Committee – Nathaniel Boehme

- HB 2337, Racism as a Public Health Crisis: Nathaniel was not able to attend the last couple taskforce meetings. The bill is gaining support. There was a hiccup initially because the first draft didn't have updates from the taskforce. The bill is still waiting for amendments. Senator Manning said he would champion it in the Senate. The Children's Agenda identified the bill as a priority, which will help with paid time dedicated to advancing the bill. There are 50+ organizations and 400+ individuals supporting. Jessica added that there is tentatively a hearing scheduled for March 2nd. Jessica is working with the taskforce on a communications toolkit and one-pager. OPHA will send out an action alert soon.
- Nathaniel asked board members to take three different actions to support HB 2337.
- Nathaniel said the last Policy Committee meeting was productive and there was discussion about streamlining the endorsement process. Nathaniel asked if the board would consider adopting a process to review endorsements more frequently. The Policy Committee is moving to weekly meetings for the legislative session. He reviewed the tiered endorsement system.
- The Policy Committee recommends endorsing two bills.
- Tom expressed concerns with the timeline in HB 2488, and Jessica reminded everyone that we can submit testimony urging this to move faster.
- Nathaniel said the committee received two more endorsement applications that the committee will review next week (HB2758 and HB 2495). Jessica will share additional bills with the committee.

Committee Recommendation: Endorse HB 2510 Cindy Yuille and Steve Forsyth Act (storage of firearms)

Motion approved unanimously.

Committee Recommendation: Endorse HB 2488 Equity and Climate in Land Use Act

14 Ayes. 0 Nays. Renee Menkens and Tom Engle abstained. Motion approved.

- Jessica asked for discussion on the request to consider endorsements for frequently. Allison supported adopting a process to streamline votes. Renee said the bylaws don't specifically state that decisions need to be referred to the board.
- Mitch suggested considering more options outside of email.
- Sierra said that the Executive Committee suggested that the Policy Committee adopt a different membership structure with voting members to help with process and empower the committee more.
- Jessica said she discussed this with Nathaniel and he said that he doesn't want to consider larger structural changes to the committee until after the legislative session. There is still the persistent issue that every Policy Chair has brought up over the last 5 years that the endorsement process is slow due to the monthly board meeting.

Motion: Use an email process where the Policy Committee will send an email with endorsements and board members can then ask for board discussion or accept the endorsement. (Auto-reply "out of office" email will count as abstention, silence counted as support).

Renee moved. Jen seconded.

Discussion: Concerns included the process could be messy, a member could ask for a discussion every time, what if a concern is an objection. This will be an interim solution.

10 Ayes, 2 opposed. Motion approved.

Strategic Plan - Tabitha Jensen

- Item will be carried over to next month.

New Business, Coalition and Section Updates

- No updates due to time.

12:01AM – Adjourn

NEXT BOARD MEETING

The next board meeting will be held on March 19, 2021 from 10:00am-12:00pm on Zoom.